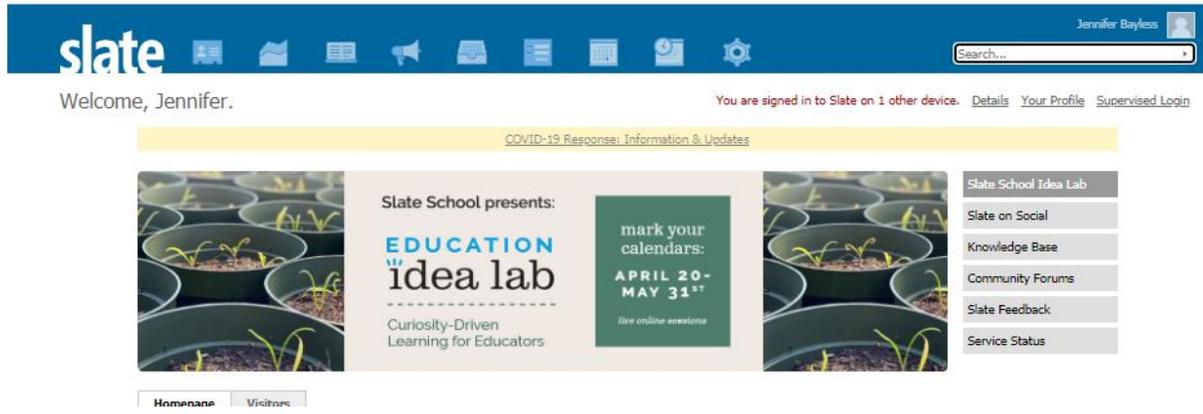


URL: connect.mst.edu

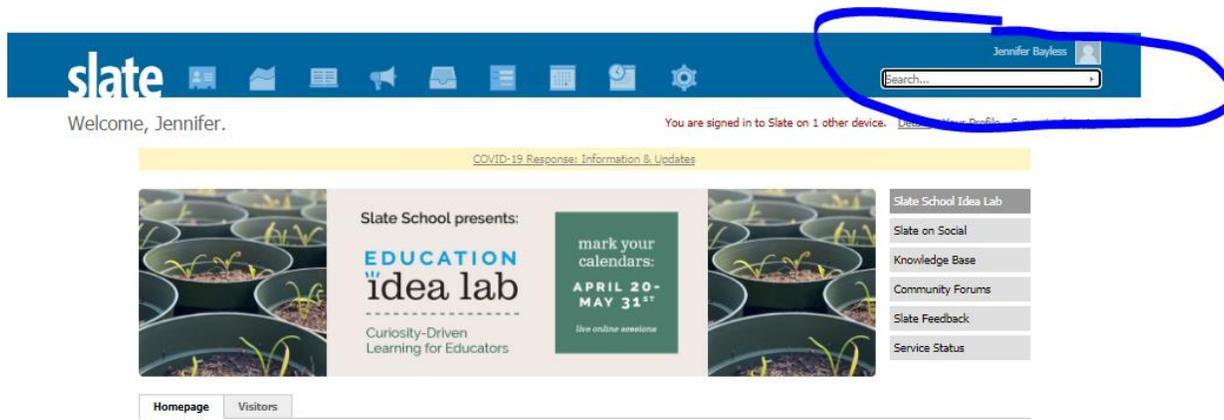
You would log in with your username and password.

- This is the screen you will see when you log in to Slate.

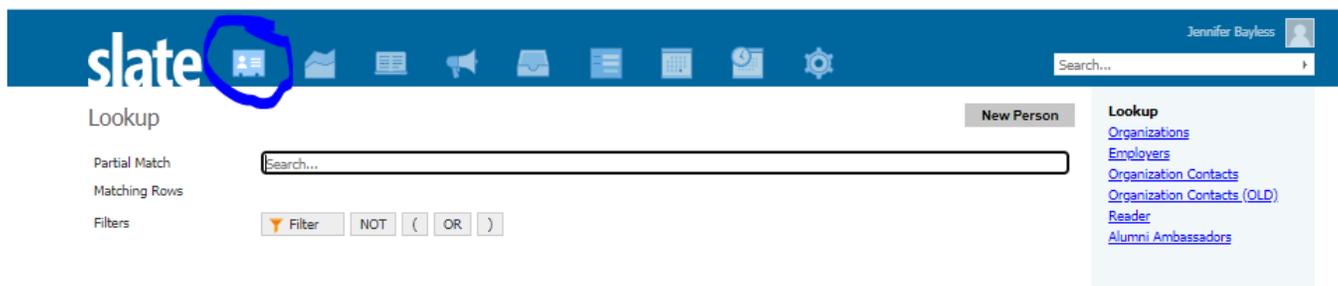


- **Finding your applicants**

There are a couple of ways you can find a student you are looking for. You can search by name, email or if you know the students reference number or their Student number, you can search by all these methods in the search bar as below.

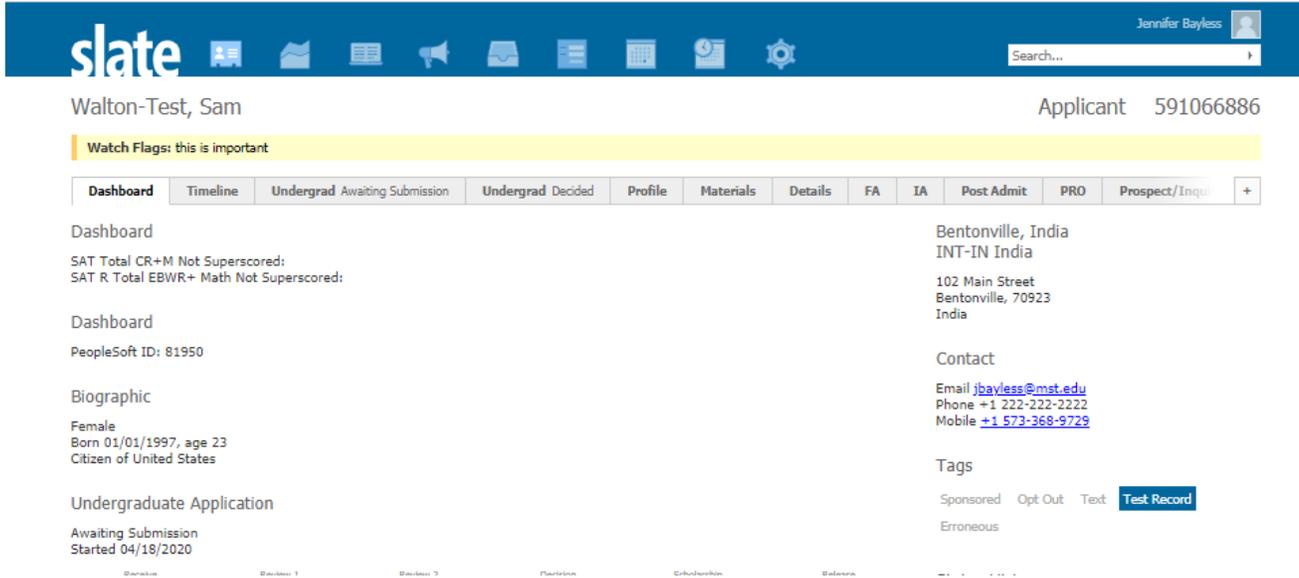


Or you can click on the first Icon and you would get a screen that looks like this:

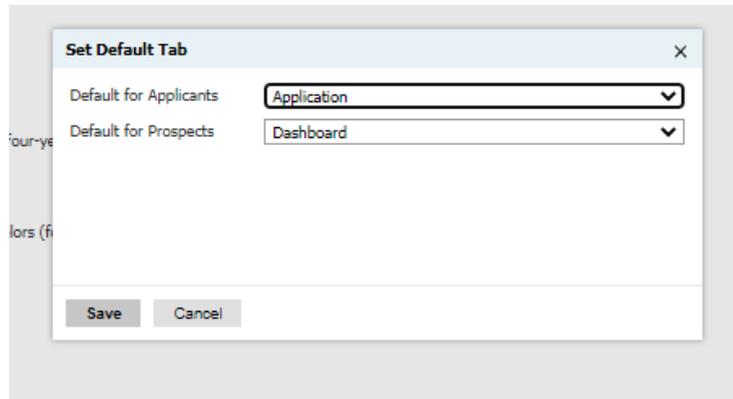


- **Navigating the Student Record**

The Student Record contains both 'Person' details and 'Application' details. The tabs across the top for a student are the Dashboard, Timeline, Decision tab(s), Profile, Materials, Details, Financial Aid (FA), International Affairs (IA), Post Admit, PRO, and Prospect/Inquiry.



- **Dashboard Tab:** On the dashboard page is the student's student number, test score, address, test score, contact information and if the student has applied you can see where they are in the application process. You will also see here if the student has opted out of communications under the tag section. At the bottom of each page there is a Set Default Tab link where you can set which of these tabs shows up first when you log in.



You can set one for Applicants and one for prospects, depending on your needs.

- Timeline Tab:** On the timeline tab you would see what communications have been sent to the student. You can also see on the timeline if a student has visited one of our mst.edu pages and how long they have been on that page (ping).

The screenshot displays the Slate CRM interface for a student named Sam Walton-Test. The top navigation bar includes the 'slate' logo, a search bar, and user information for Jennifer Bayless. The student's name and applicant ID (591066886) are shown at the top right. A yellow banner indicates 'Watch Flags: this is important'. Below this is a navigation menu with tabs for Dashboard, Timeline, Undergrad Awaiting Submission, Undergrad Decided, Profile, Materials, Details, FA, IA, Post Admit, PRO, and Prospect/Inquiry. The Timeline tab is active, showing a bar chart of activity from 2020 to 2015. A 'New Interaction' section lists recent events:

- 05/23 1:40:53 PM: Email Opened (+3) Invited To Join S&T Q&A With Dr. Burken (Outlook, MO, United States)
- 05/23 1:34:30 PM: Email Link Clicked Invited To Join S&T Q&A With Dr. Burken connect.mst.edu/register/?id=064fec9f-a75d-4e28-97fa-312cb23d13... (Chrome, MO, United States)
- 05/23 1:34:01 PM: Sent Message Invited To Join S&T Q&A With Dr. Burken (iPhone, MO, United States)
- 05/22 9:13:53 PM: Email Opened (+1) Connect with Missouri S&T (iPhone, MO, United States)
- 05/22 7:04:48 PM: Sent Message Connect with Missouri S&T (iPhone, MO, United States)
- 05/22 3:11:19 PM: Email Opened (+2) Meet With Missouri S&T Virtually! (iPhone, IL, United States)
- 05/22 3:06:00 PM: Sent Message Meet With Missouri S&T Virtually!

- On the next tab – they are associated with the [application](#).

Walton-Test, Sam Applicant 591066886

Watch Flags: this is important

Dashboard | Timeline | **Undergrad Awaiting Submission** | Undergrad Decided | Profile | Materials | Details | FA | IA | Post Admit | PRO | Prospect/Inquiry | +

Undergraduate Application

Awaiting Submission Current Bin: Awaiting Submission UGRD No decision on file.

[In Progress](#)
Last updated May 20, 2020

PeopleSoft ID: 81950

Application Type: Slate

Visa Type:

Admit type: Transfer Student
Modified App Term:
Application Term: Fall 2020 (August-December)
Previous Bachelor's Degree:

Reader form Admit Type:

Modified Application Plan:
Application Plan:

UMSL Coop Student:

Academic Level:

Thesis option:

Application Certification Area:
Application Certification:

Overview

[Financial Aid](#)
[Workflows](#)
[Portfolio](#)
[Populations](#)
[Read Application](#)
[Download PDF](#)
[Impersonate > Applications](#)
[Impersonate > Status Page](#)
[Edit Application Details](#)
[Details](#)
[GSA App](#)
[IA](#)
[Prospect/Inquiry](#)

Checklist

[Insert Requirement](#)

✘	Transcript (Guru Gobind Singh Indraprastha University)	Awaiting	▼
✘	Transcript (Indian Agricultural Research Institute)	Awaiting	▼

Materials

Date ▲	Description	Record	User
New Material			
05/01/2018	GRE	Folio	Jennie
05/31/2017	College/University Transcript (Official)	Folio	Jennie

Decisions

Effective ▲	Decision	Released	Received	User
New Decision				

Activities

In Sam's case – he has two applications. You can see what major the student applied to, the term, you can see if they are an undergraduate (freshmen, transfer, visiting, study abroad or dual high school) or a graduate student.

On this page you can also see the requirements for a student. If the student enters that they attended a school, then that school will show up on the student's checklist as a requirement. The student can upload this information when they apply, but if they choose not to then they will need to either upload it from their status page or send it in from their high school.

Over to the right-hand side, if you have the appropriate access, you can move files (under workflow), you can see the student's status page, edit the application or create a new application for the student.

- Profile Tab:** You can see a summary of the student's information and over to the right, you can see in detail their contact information, the school information, any test scores they might have submitted. And, depending on your security, you can merge the student's record under account information, or create or restore an application.

The screenshot shows the Slate application interface for a student named Sam Walton-Test. The top navigation bar includes the 'slate' logo, a search bar, and a user profile for Jennifer Bayless. The student's name and applicant ID (591066886) are displayed. A yellow banner indicates 'Watch Flags: this is important'. Below this is a tabbed interface with 'Profile' selected. The profile page is divided into two columns. The left column contains sections for Biographic information (name, gender, birth date, citizenship), Address (102 Main Street, Bentonville, AR), Contact (email, phone, mobile), Academic History (degrees from Indian Agricultural Research Institute and Guru Gobind Singh Indraprastha University), and Test Scores (ACT 32 Composite). The right column, titled 'Overview', contains a list of links for Biographical, Contact / Address, Relationships, Schools, Scores, Jobs, Courses, Interests, Sports, Account, Create Application, Restore Application, Edit Slate ID, and Edit Restricted Access. A 'Set Default Tab' link is located at the bottom center.

- Materials Tab:** The next tab is the materials tab where any materials that have been received will be listed. These are also listed on the Decided tab.

The screenshot shows the Slate application interface for the same student, Sam Walton-Test, but with the 'Materials' tab selected. The layout is similar to the previous screenshot, but the 'Materials' tab is active. The main content area displays a table with columns for Date, Description, Record, and User. The table lists three materials: a 'Slate Application Upon Submission' from 04/11/2020, a 'GRE' score from 05/01/2018, and a 'College/University Transcript (Official)' from 05/31/2017. A 'New Material' link is also visible. The right sidebar now shows links for 'Materials', 'Restore Material', and 'Portfolio'. A 'Set Default Tab' link is present at the bottom center.

- **Details Tab:** The next tab is the details page. We have a variety of information listed on this page. Honors, border county information, interest in fraternity/sororities, staff assignment, social media information and race information.

slate
Jennifer Bayless

Search...

Walton-Test, Sam Applicant 591066886

Watch Flags: this is important

Dashboard Timeline Undergrad Awaiting Submission Undergrad Decided Profile Materials Details FA IA Post Admit PRO Prospect/Inqu +

- 2020 Honors Awarded
- 2020 Honors Qualified
- 2020 Scholars Day Alternate Day Attendee
- 2020 Scholars Day Attendee
- Border County Scholarship
- Chancellors Scholarship Offer
- Distinguished Scholars Offer
- EAB Yield IQ Response
- Enrolled
- Enrolled Major
- Fast Track Eligible
- Fraternity Interest
- GRAD Enrolled Major
- GRAD Enrolled Term
- Intent to Enroll Form Response
- National Merit Semifinalist
- NRCCUA Model Score
- Parent 1 Email Address kkbyrd@mst.edu
- Social Media - Facebook, GRAD Intl Admits
- Social Media - Instagram, UGRD Admits
- Social Media - WhatsApp, GRAD Intl Admits
- Social Media - WhatsApp, UGRD Intl Admits
- Staff Assigned Kara Winiarz
- UGRD Enrolled Major
- UGRD Enrolled Term

Ethnicity

Hispanic

Ethnicity

Race

- MyBest TOEFL - Total
- MyBest TOEFL Reading
- MyBest TOEFL Listening
- MyBest TOEFL Speaking

- **FA Tab:** The next tab is the FA tab. This contains financial information on the applicant and is fed over from the financial aid tables in PeopleSoft daily.

Walton-Test, Sam Applicant 591066886

Watch Flags: this is important

Dashboard | Timeline | Undergrad Awaiting Submission | Undergrad Decided | Profile | Materials | Details | **FA** | IA | Post Admit | PRO | Prospect/Inquiry | +

Aid Application Status 📄

Scholarship Information

- Scholarship Application
- Preliminary SFA Award Date
- SFA Award Letter Date
- Scholarship Details
- Scholarship Amount
- Scholarship Index
- Current Admission Merit and Diversity Scholarships
- Distinguished Award Application

Financial Aid Information

- FAFSA Date
- Grant Total
- Work Study
- Loans to Student
- Loans to Parents
- Total Aid
- Missing Documents?
- Last award action date

[Edit](#)

[Set Default Tab](#)

Slate by Technolutions (Missouri University of Science and Technology) maia2 / opus / mst

- **IA Tab:** We have recently modified the checklist to start accepting the materials needed for processing an international student I-20. Once the I-20 is processed and is ready to send out you can find the information about the process on this page.

The screenshot shows the Slate application interface. At the top, there is a blue header with the 'slate' logo on the left and a search bar on the right containing the text 'Search...'. Below the header, the user's name 'Walton-Test, Sam' is displayed on the left, and 'Applicant 591066886' is on the right. A yellow banner below the header reads 'Watch Flags: this is important'. A navigation bar contains several tabs: 'Dashboard', 'Timeline', 'Undergrad Awaiting Submission', 'Undergrad Decided', 'Profile', 'Materials', 'Details', 'FA', 'IA', 'Post Admit', 'PRO', 'Prospect/Inq', and a plus sign. The 'IA' tab is currently selected. Below the navigation bar, the 'I-20 Information' section is visible, listing various items: 'Affidavit of Support Verified', 'Financial Docs Verified', 'Copy of Passport Received', 'I-20 Issuance Delayed Reason', 'I-20 Approved', 'Date I-20 Created', 'Date I-20 Sent', 'Tracking Number', 'Interview Date', 'Visa Approved', 'Visa Approved Date', and 'Sevis Number'. Below this is the 'International Scholarship Information' section, which lists 'Provost Masters Scholarship Awarded' and 'CEC Dean's International Scholarship Awarded'. An 'Edit' button is located below the scholarship information. At the bottom of the page, there is a link for 'Set Default Tab'. The footer contains the text 'Slate by Technolutions (Missouri University of Science and Technology)' on the left and 'maia2 / opus / mst' on the right.

- **Post Admit Tab:** The admissions and financial aid office use this for prioritizing students after following up and if the student has withdrawn and the reason why.

The screenshot shows the Slate application interface for a student named Sam Walton-Test. At the top, there is a blue navigation bar with the 'slate' logo on the left and a search bar on the right containing the text 'Search...'. Below the navigation bar, the student's name 'Walton-Test, Sam' is displayed on the left, and 'Applicant 591066886' is on the right. A yellow banner below the name reads 'Watch Flags: this is important'. A horizontal menu of tabs is visible, including 'Dashboard', 'Timeline', 'Undergrad Awaiting Submission', 'Undergrad Decided', 'Profile', 'Materials', 'Details', 'FA', 'IA', 'Post Admit' (which is highlighted), 'PRO', and 'Prospect/Inqu'. Below the tabs, the 'Post Admit' section is active, showing several categories: 'Admissions Calling' (with a sub-item 'Admissions calling index' and a 'No answer from calling' comment), 'Financial Aid' (with a sub-item 'Financial Aid Follow Up'), and 'Admissions Withdraw' (with a 'Withdraw Date' of 'May 9, 2020' and a comment 'Is going to U of Arkansas - sent an email'). An 'Edit' button is located at the bottom left of the 'Admissions Withdraw' section. At the bottom center of the page, there is a link that says 'Set Default Tab'.

- PRO Tab:** The next tab is the PRO tab and it holds all of the information associated with our PRO (preview, registration and orientation) process. If the student has transfer credit, ROTC interest, a fee waiver, the PRO date and a PRO melt flag is located on this page.

slate

Jennifer Bayless

Walton-Test, Sam
Applicant 591066886

Watch Flags: this is important

Dashboard
Timeline
Undergrad Awaiting Submission
Undergrad Decided
Profile
Materials
Details
FA
IA
Post Admit
PRO
Prospect/Inqu
+

Peoplesoft ID
81950

PRO Registration	PRO Successful Yes	PRO Cancellation	PRO Melt Flag Yes
PRO Date June 5, 2016			
PRO Cancellation Date	PRO Cancellation Method	PRO Cancellation Reason	
PRO English Testing No	PRO ROTC Interest	PRO Military Benefits	

Missing Opening Week Workshop

PRO Opening Week Workshop

PRO Special Payment Arrangement

PRO Fees Waiver

PRO Advisor
Smithy

PRO College Credits
apapapa

PRO PLTW Credits
werewerw

PRO Guest 1
MOM

PRO Guest 2
DAD

PRO Guest 3
BROTHER

PRO Guest 4
SISTER

Notes
This student is exceptional

Pro Guest Refund

Edit

[Set Default Tab](#)

- Prospect/Inquiry Tab:** The final tab has a whole lot of information about a student. It has the student number, username, admit type, areas they are interested in, have they visited campus, first generation, S&T email address in addition to other various data points.

The screenshot shows the Slate system interface for a student profile. At the top, there is a blue navigation bar with the 'slate' logo, several icons, and a search bar. The user 'Jennifer Bayless' is logged in. Below the navigation bar, the student's name 'Walton-Test, Sam' and ID 'Applicant 591066886' are displayed. A yellow banner indicates 'Watch Flags: this is important'. A horizontal menu contains tabs for 'Dashboard', 'Timeline', 'Undergrad Awaiting Submission', 'Undergrad Decided', 'Profile', 'Materials', 'Details', 'FA', 'IA', 'Post Admit', 'PRO', and 'Prospect/Inquiry'. The 'Prospect/Inquiry' tab is selected. The main content area shows a list of fields and their values:

Academic Career	Undergraduate
Academic Load	
Admit Type	
All Majors	
AnswerNet Disposition	
Campus Connection Student	
College Code - Person	
Emphasis Area	
Entry Term	
Expected Campus Attendance	
Fall Transfer Advising	
First Generation College	Yes
Graduate information Request	
Has Visited Campus	Yes
How Did You Hear About Us - Prospects	
How Hear Other (pros)	
Import Undergraduate GPA	
Joess_login	
Lock-In Forms Received	
Military	
Missouri S&T Email Address	
More Information	
People Soft ID	81950
Primary Major	
PRO Event Date	20160605
PRO Housing Preference	
PRO Registrant Over 18	
PRO Registration	
PRO Registration Date	
PRO Successful	Yes
Secondary Major	
Sub_plan for Prospects	
Summer Camp Forms Received	
Summer Camp Resident or Commuter Option	
TAP Flag	
Text	
Transfer Advising Day	08/17/2016
Username	jbayless
Visa Type	